**学校假期值班登记表**

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| 填写人 | |  | | 工资号 | |  | |
| 填写单位 | |  | | 联系电话 | |  | |
| **领导值班记录** | | | | | | | |
| 开始时间 | 结束时间 | 值班领导 | 值班领导电话 | | 备注 | | |
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| **工作人员值班记录** | | | | | | | |
| 校区 | 开始时间 | 结束时间 | 值班人员 | 值班地点 | | | 值班电话 |
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